

# THE VILLAGE AT SLATE RIDGE

## APPLICATION FOR ALTERATION/MODIFICATION

This Alteration/Modification application **must be submitted and APPROVED** before you begin your project. Please check the Community Governing Documents (aka., bylaws) for specific guidelines and note that any alterations/modifications must be approved by your Association Board.

We cannot approve any application submitted without adequate information and will be returned without review and approval. Please complete the following information and submit this form **with two (2) copies of plans, drawings, and/or literature** to:

Stan Thomas  
HomeARCH Association Management  
ATTN: Village at Slate Ridge  
1209 Hill Rd. N, #244  
Pickerington, OH 43147  
Or via Fax: (614) 792-9174

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

Requested Modification Requested:

Exterior       Structural       Landscaping       Other

Explanation of Modification:

\_\_\_\_\_  
\_\_\_\_\_

Estimated Completion Date for Project: \_\_\_\_\_

Be sure to attach the \$15.00 processing fee (non-refundable) made payable to HomeARCH Association Management. There may be additional costs and/or deposits related to the review and approval that are required by the Homeowners Association and are the responsibility for payment to the Association by the homeowner. Any application that deviates from the approved plans will be inspected by the Association for compliance. Please allow at least 30 days for reviews to be completed.

Your application for Alteration/ Modification  Has  Has not been approved as submitted.

The project must be completed within 60 days of approval.

\_\_\_\_\_  
Signature of Association President or Agent

Notes: \_\_\_\_\_

After you have received your approval from the Association, it is your responsibility to contact the City of Reynoldsburg and receive your permit if necessary). The Township you reside in may require an approval letter from the Association and a site plan depicting your improvement on your lot/home.

DATE REQUEST RECEIVED \_\_\_\_\_ REQUEST AMOUNT PAID \_\_\_\_\_